Wiltshire Pension Fund Board - Actions Log

Minute reference	Section	Meeting Action	Task owner	Target date for completion	Completed and reported to last meeting
118 (18/02/21)	Governance (GCS)	Officers should change the Governance Compliance Statement to include external assurance in conjunction with any confirmed changes arising from the Scheme Advisory Board's Good Governance Review	RB	13/02/24	
89 (17/02/22)	Governance (Scheme of sub-Delegation)	To propose changes be made to the structure of delegations and controls & consider the breakdown of responsibilities outlined in the "Guidance to Delegations"	RB	13/02/24	
131 (18/08/22)	Governance (TPR Code of Practice)	The Board request a further update of the implementation of the new Single Code of Practice on publication of the Regulator's final guidance	RB	13/02/24	
150 (27/10/22)	Administration (KPI Improvement Plan)	Presentation of a KPI Improvement Plan to be submitted to the LPB meeting in February	JD	13/02/24	
174 (01/02/2023)	Accounting (Budget review)	Agreed to monitor their budget quarterly as this will form part of the quarterly budget reviewed by WPFC	CM	10/08/23	10/08/23
176 (01/02/2023)	Governance (Effectiveness review)	That proportionate actions outlined in the Member Effectiveness Report 2022 be implemented, which should include signposting of relevant information already on SharePoint	RB	10/08/23	10/08/23
178 (01/02/2023)	Accounting (Key Financial Controls)	To use the Financial Controls Report to monitor progress against resolving issues and to develop accounting and control improvements	CM	10/08/23	10/08/23

189 (24/05/2023)	Governance - (Terms of Reference)	To review the terms of reference, in terms of ensuring that the be appointment of a Vice Chair need no longer alternate annual between a member & employer representative	RB	13/02/24	
207 (24/05/2023)	Administration - (SBC Reporting)	To recommend a more detailed report be updated to the Wiltshire Pension Fund Committee on 13 July concerning a key Fund employer.	JD	13/07/23	Committee meeting 13/07/2023
216 (10/08/2023)	Governance - (Audit)	Prepare a schedule of SWAP audit priorities along with allocated resources for each audit for consideration by the Committee	RB	05/10/23	Agenda item
217 (10/08/2023)	Governance - (Training)	Board members to attend a joint training session with Committee members on EDI	DR	14/11/23	